# Teen / Youth Volunteer Book

# 2014-2015

Get Involved

Make a Dífference

Change the World

# Explore a Career

Be a Hero

Beat Boredom

Change Tomorrow

Learn

Laugh





Have Fun



Youth service learning is a form of experiential learning where students apply knowledge, skills, critical thinking and wise judgment to address community needs. It is a method by which young people learn and develop through active participation in approved service experiences.

Service learning enriches student learning through partnerships with the community. These real-world experiences provide helpful services to the community and encourage students to become good citizens.

There is a call for service learners. Helping others is rewarding and meets real community needs. Volunteering can be as simple as doing something you already do, or encouraging others to consider doing so. Review this approved service-learning list and lay out your personal plan. More than anything else reach out and become part of our community.

Green Bay Area Public Schools Teaching & Learning Office 200 S. Broadway Green Bay, WI 54303 920/448-2076 Website: www.gbaps.org

It is the policy of the Green Bay Area Public Schools to be nondiscriminatory on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital status, sexual orientation, or physical, mental, emotional or learning disability in education programs and activities and also employment practices. Direct inquiries to: Equity Office, Green Bay Area Public Schools, P.O. Box 23387, Green Bay, WI 54305, (920) 448-2184.

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#### Student Tips for Volunteering

When you are involved in a volunteer activity, you not only represent yourself, you also represent your high school and the agency you are volunteering for. Many students have been able to use their experiences as a stepping-stone to paid employment and references for scholarships, jobs and continued volunteer opportunities. This is why it is important that you put your best self forward. The following are tips to follow:

- 1. If you sign up for an activity, be sure to attend or know the number to call if you cannot attend or will be late.
- 2. In a paid job situation, calling friends or texting on your phone is frowned upon. Leave your cell phone at home or be sure to turn it off when at the site.
- Dress appropriately for the activity. If you are unsure of what is appropriate, call and ask. A volunteer position is not a fashion opportunity. Consider your dress to be a uniform for the volunteer work you are doing that day.
- 4. Smoking is not permitted.
- 5. Verify the person you will be working with and take a blue verification sheet with you for their signature.
- 6. In the job market, arriving late or leaving early does not make a good impression. Go the extra mile and strive to arrive a few minutes early and leave a few minutes late or when the volunteer coordinator says you can go.
- 7. Thank the person who has given you the opportunity to volunteer. It really makes a good impression.
- 8. If you sign up to volunteer with a friend, boyfriend or girlfriend, make sure that you both act professionally. Put the volunteer work ahead of your relationship. Personal displays of affection reflect poorly on both parties even if only one person is starting them.
- 9. Be flexible. Weather and staffing situations sometimes change. Sometimes trying something new leads to new opportunities.
- 10. Don't be afraid to say, "I don't know" or "Could you tell me again." In the workplace these statements help open the lines of communication.

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# Awards

#### Civic Engagement Awards

Green Bay Area Public School District Award

Students Grades 9-12

May 1<sup>st</sup> - April 30th

- White Ribbon: 25-49 hours
- Red Ribbon: 50-74 hours
- Blue Ribbon: 75-99 hours

#### President's Volunteer Service Award

National Service Award

Students Grades 9-12

May 1st - April 30th

- Bronze: 100-174 hours
- Silver: 175-249 hours
- Gold: Over 250 hours

Any student who completes 100 or more hours before graduation will receive a cord at graduation.

# Green Bay Area Public School District Youth Service Learning Policies Effective for all Graduating Classes

#### The service is performed without a material or monetary reward.

- 1. The activity cannot earn service-learning hours if it involves participation in worship service.
- 2. The activity cannot advance nor can it inhibit religion.
- 3. Students cannot use court-referred hours to fulfill the requirement.
- Credit can be granted for fundraising activities for worthy community causes, but fundraising for Green Bay high school clubs or organizations do not count toward the hours earned.
- 5. Entertainment or performance activities that are an extension of a class or a cocurricular requirement cannot be considered for service hours.

#### **Revised Policies, November 2008**

For more information you can contact the Career Center Coordinator at your school.

Stop by the Volunteer Center to find out about new volunteering opportunities!

- Devorah Vineburg, 429-9445, 984 9th Street, Green Bay, WI 54304
- <u>http://www.volunteergb.org</u>



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# AIDS RESOURCE CENTER OF WISCONSIN (ARCW)

Contact: Lisa Danelski, (920) 437-7400 445 S. Adams St., Green Bay, WI 54301 Website: www.arcw.org

• Special events: AIDS Walk of Wisconsin, Holiday Baskets, Have a Heart Dinner, and Silent Auction

Age requirement: 16 and older

# ALTRUSA HOUSE

Contact: Cheri Corcoran, (920) 884-6677 1116 E. Mason St., Green Bay, WI 54301 E-mail: <u>altrusahouse@gmail.com</u> Website: <u>www.greenbayaltrusa.com</u>

- Help with cleaning rooms, folding laundry, stocking supplies, possible baking, interacting with guests, and any other chores that would be appropriate
- Help decorate for the holidays
- Hours to volunteer is between 8:00am 2:00pm (during school breaks or summer vacation, no weekends)
   Age requirement: 15 and older

# AMERICAN CANCER SOCIETY Contact: Cherie Heath, (920) 321-1371 790 Marvelle Lane, Green Bay, WI 54304 Website: www.cancer.org

- Packet/envelope stuffing
- Stapling
- Preparing bulk mailings
- Shredding, folding, and copying
- Folding T-shirts
- Age requirement: 16 and older

# AMERICAN LEGION Post #11 P. O. Box 1262 1708 N. Irwin Ave. Green Bay, WI 54305 Contact: Gilbert Hucek (920) 465-6841 E-mail: legionpost0011@gmail.com

- Flags on Veterans graves
- Play taps on Veterans Day (various locations)
- Can assist with roadside pickup
- To assist with conference table serving.

Age requirement: None









# AMERICAN RED CROSS

**American Red Cross of Northeast Wisconsin Contact: Jody Weyers, Regional Director of Volunteers & Communications** 2131 Deckner Ave, Green Bay, WI 54302 (p) 920-468-8538 E-mail: jody.weyers@redcross.org Website: www.redcross.org/newisconsin

**Facebook: NEWRedCross** 



Job opportunities:

- Assist in our blood services department as a donor room aide, registration or canteen volunteer
- Help with general office duties
- Participate in special events and or fundraising projects

Age requirement: 15 years and older but will vary on activity.

# **ARTHRITIS FOUNDATION – GREEN BAY**

Contact: Phil Melnarik, (920) 330-0592 2920 S. Webster Ave., Suite A, Green Bay, WI 54301 Website: www.arthritis.org

- Walk to Cure Arthritis: Volunteers needed on route, registration, KidZone, face painting, food, set up, take down. (MAY)
- Jingle Bell Run: Volunteers needed on registration, KidZone, face painting, food set up, take down (Always first Saturday in December)

Age requirement: None

# ASERACARE HOSPICE

Contact: Ashley Ausloos, (920) 497-4672 or (866) 268-3203 1294 Lombardi Ave., Green Bay, WI 54304 E-mail: ashley.ausloos@aseracare.com Website: www.aseracare.com

- Group activities at nursing homes and assisted living facilities such as bingo, craft projects, and singing
- Companion visits with patients (training is required and provided by AseraCare Hospice Volunteer Coordinator)

• Office assistance: filing, copying, and assembling packets Age requirement: Adult contact and parent consent is required if under 18 years old. Any age for office or project help

# ASHWAUBENON PUBLIC LIBRARY

Contact: Katie Guzek, (920) 492-4913 1060 Orlando Dr., Green Bay, WI 54304 **Online application available at** 



www.browncountylibrary.org - go to "Ashwaubenon Library's" form

Manage & maintain the Summer Reading Club, record-keeping and issue prizes for both the children's & teen programs. Help with programs or program preparation as needed.

Age requirement: 6th grade and above

# ASPIRO

Contact: Sheri Sorenson, (920) 593-4348 1673 Dousman St., Green Bay, WI 54303 E-mail: ssorenson@aspiroinc.org Website: www.aspiroinc.org



- Fundraising or Special Events such as: Phonathon (4<sup>TH</sup> Monday & Tuesday in February), Clancy Caper Golf Classic (3<sup>rd</sup> Tuesday in June at Thornberry Creek at Oneida), ASPIRO Fallfest on the Fox in conjunction with the ASPIRO Awareness Walk (September 27 in Downtown Green Bay)
- Bowling on Tuesdays from 1 pm to 3 pm throughout the year at Riviera Lanes.
- Volleyball, computers, cooking class, pool league, flag football from 4 pm to 5:30 pm Thursdays during October & November.
- Basketball, computers, cooking class, exercise class, snowshoeing 4 pm to 7 pm Thursdays from January to March.
- Softball on Thursday evenings from 5:30 pm to 7:30 pm June through August.
- Swimming on Wednesdays from 1 pm to 2:30 pm October through May at Howard YMCA.
- Establish a meaningful friendship with a person with a disability by becoming a Citizen Advocate (Fosters a relationship between a person with a disability & a volunteer; usually requires a few hours of your time monthly to do an activity or get together with that person).
- Field Trips/help our Recreation Director with community based activities; hours may vary between 9 am – 3 pm Monday – Friday.
   Age requirement: Prefer 16+

# AURORA BAYCARE MEDICAL CENTER

Contact: Amy Griffin Phone # 288-3095 2845 Greenbrier Road Green Bay, WI 54311

- Escorting patients and visitors
- Gift Shop attendant
- Cookie bakers
- Emergency Department volunteer

Must commit to minimum 50 hours

Age Requirement: 14 and older

#### **BAY BEACH WILDLIFE SANCTUARY** Contact: Mark Payne, Park Ranger, (920) 391-3678 1660 East Shore Dr., Green Bay, WI 54302

- Plant trees and shrubs
- Assist in maintenance duties
- Assist in animal care
- Wood chipping trees or trails
- Garbage pickup
- Majority of work performed outdoors; dress for the weather conditions **Age Requirements:** 16 and older; must be able to work Monday-Friday, between 8-4 only



# **BELLIN HEALTH SYSTEMS, Inc.**

Contact: Drew Russo, 433-3632

744 S. Webster Ave., P.O. Box 23400, Green Bay, WI 54305-3400 E-mail: djruss@bellin.org or ajmehl@bellin.org

# Website: www.bellin.org

- Escorting patients and visitors
- Receptionist duties
- Fitness centers East and West Front desk and day care
- Service Assistant: Support nursing staff on medical units
- Valet greeters

Age requirement: 14 and older

# BIG BROTHERS BIG SISTERS OF NORTHEASTERN WISCONSIN

Contact: Ann Nolan, (920) 498-2227 1345 W. Mason St., Green Bay, WI 54303-2094 E-mail: annp@bbbsnew.org Website: www.bbbsnew.org Become a mentor to a youth in our Site-Based program

• Meet at youth's school after school

- Low or no cost activities (talking, academics, games, etc.)
- Meet once a week for 12 months
- Write letter or attend agency activities during the summer **Age requirement:** 16 and older

# **BOYS & GIRLS CLUBS of Green Bay**

EAST—Thomas H. Lutsey Unit, 1451 University Ave., Green Bay, WI 54302 WEST—Bruce W. Nagel Unit, 311 S. Oneida St., Green Bay, WI 54303

Contact: Kevin Konkol, (920) 494-7090, Ext. 1048

E-mail: kkonkol@bgcgb.org

Website: www.bgcgb.org

Opportunities working with kids:

- Homework tutoring for elementary aged youth
- Volunteer coach/ref for flag football, baseball and basketball leagues
- Assist with art and/or computer related activities **Age requirement:** 14 and older

# BROWN COUNTY 4-H YOUTH DEVELOPMENT PROGRAMMING

Contact: Melinda Pollen, (920) 391-4654 1150 Bellevue St., Green Bay, WI 54302

- Counselor for summer day camp
- After school program assistants
- Various STEM outreach activities

Age requirement: 14-18







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# BROWN COUNTY HISTORICAL SOCIETY-HAZELWOOD HISTORICAL HOUSE

Contact: Volunteer Coordinator , (920) 437-1840 1008 S. Monroe St., Green Bay, WI 54301 E-mail: volunteerbchs@netnet.net

- Tour guide for Hazelwood house June, July, August & December
- Special events host or hostess
- Special events refreshment assistant or bake cookies. Special events include cemetery walks, Victorian teas and more.

Age requirement: 15 and older

# **BROWN COUNTY HUMAN SERVICES - PALS PROGRAM**

Contact: Glen Tilot, (920) 448-6023 111 N. Jefferson St., Green Bay, WI 54301 Mailing Address: P.O. Box 22188, Green Bay, WI 54305-2188 E-mail: tilot\_gg@co.brown.wi.us



- Distribute Pals brochures
- Bake cookies, bars, wrap gifts, and serve for Pals Christmas party Age requirement: Age 16 to serve for Pals Christmas party

# **CENTER FOR CHILDHOOD SAFETY**

(920) 448-7135 1870 Cofrin Dr., Green Bay, WI 54302 E-mail: jennie.mayer@hshs.org www.centerforchildhoodsafety.org



- Safety Town (June & July)
- Car seat safety checks (monthly)
- Bike helmet safety events (seasonal)
- Big Event for Little Kids (April) Super Bowl of Safety (January)
- All activities involve work with young children.

Age requirement: 12 and older

# **CEREBRAL PALSY, INC.**

# Contact: Amy Murphy, (920) 337-1121, Ext. 1205 2801 Webster Ave., Green Bay, WI 54301 E-mail: amurphy@cpcenter.org



# Website: www.cp-center.org

- Children's Services Summer 2014 Groups designed to support & inspire children • with sensory, motor, and communication needs! Buddies are needed to help children reach their fullest potential. Assignments include assist with set-up/clean up; assist with activities, provide positive reinforcement, encouragement to explore and try new things. Groups range from 1-2 hours per week.
- Summer Transition Program- Positive, outgoing volunteers needed to assist with the • Summer Teen Program (teens ages 14-21 with multiple disabilities) to provide conversation, companionship and assist with pushing clients in wheelchairs during community outings and other events. The Summer Teen Program begins in the middle of June and ends in the middle of August. The community outings usually occur on Thursdays from 10:00 a.m.- 2:45 p.m. with occasional Wednesday outings, but times may vary.
- Common Paths Early Education and Care assist children with and without special • needs ages 6 weeks to 7 yrs. old. Play, laugh, and learn while helping the lead instructors with daily activities
- Aquatic's Center assist lead instructors in teaching children with special needs how • to swim
- Adult Program assisting adults who have multiple disabilities by facilitating and • enhancing classroom activities
- Development- assist the Development staff with special events throughout the year including CP Auction in the fall and CP Telethon the first weekend in March

Age requirements - 14 years and older. Must like working with children and/or adults

# **CITY OF GREEN BAY**

Contact: Kris Teske, (920) 448-3014 100 N. Jefferson St., Green Bay, WI 54301 E-mail: kriste@greenbay.wi.gov

Website: www.ci.green-bay.wi.us/clerk/elections Election Day 3-9 p.m.

- Greet voters and explain ballot
- Assist poll workers with various duties •
- Transport information to City Hall after polls close

Age requirement: 16 and older

#### **DOWNTOWN GREEN BAY INC.** Contact: Molly Vandervest, (920) 437-5972 130 E. Walnut St. Suite 501, Green Bay, WI 54301

- Administrative Volunteers
- **Ongoing Cleanup Initiatives**
- City Deck events

Age requirement: 14 and older



# EINSTEIN PROJECT

Contact: Kristi Franz, (920) 884-8800 1255 Einstein Way (East side I-43 Industrial Park) Green Bay, WI 54311 E-mail: kristi@einsteinproject.org Website: www.einsteinproject.org



- Repair, test, count, clean, and measure science materials
- Clean hand lenses, pails, and tanks
- Weigh & package seeds and other food items
- Test batteries, bag gravel, sand and soil, count items **Age requirement:** High School

# ENCOMPASS EARLY EDUCATION & CARE, Inc. Contact: Denise Roman, (920) 469-0283, Ext. 110

1823 S. Webster Avenue, Green Bay, WI 54301 E-mail: volunteer@encompasseec.org

# Website: www.encompasseec.org



- Work at Big Event for Little Kids in spring-face painting, bean bag toss, hair braiding, load/unload trucks, set up/take down, help with food/refreshments and many more
- Do light housekeeping-cleaning, tables/chairs, sanitizing toys, sweeping, scrubbing
- Work on art and craft projects with children
- Help with general office work copying, stuffing envelopes, sorting, mailing, etc.
- Prepare activity as group project and implement with children
- Criminal background check needed to work with children on an ongoing basis

Age requirement to work with children: 16 and older; 14 and older for the Big Event for Little Kids

# FAMILY & CHILDCARE RESOURCES OF N.E.W.

Contact: Volunteer Coordinator, (920) 432-8899 201 W. Walnut St. Suite 100, Green Bay, WI 54301 E-mail: dawn@fcrnew.org Website: www.fcrnew.org



- Child care
- Events
- Marketing
- Light housekeeping

Age requirement: High school age



# **FREEDOM HOUSE**

Contact: Amber Yahnke, (920) 432-4646 2997 St. Anthony Dr., Green Bay, WI 54311 E-mail: amberyahnke@freedomhouseministries.org



Website: www.freedomhouseministries.org

- Child care for ages infant to 11 years old
- Donation sorting
- General cleaning
- Yard work

Age requirement: 12 and older

# **GOLDEN HOUSE**

Contact: (920) 435-0100 1120 University Ave., Green Bay, WI 54302 E-mail: dina@goldenhousegb.org Website: www.goldenhousegb.org

- Child care for young children in shelter Monday, Tuesday, & Wednesday 6-7 pm.
- Stocking and organization of food pantry and donation room, helping in the garden.
- Assist with bulk mailing, copying, or clerical work
- Help with day of for major fundraising events, including Cellcom Marathon, Gold Ribbin' BBQ Fest of Greater Green Bay and All That Glitters.

Age requirement: 16-17 parental permission slip required; under 16 adult supervision required

# **GOODWILL INDUSTRIES NCW**

Contact: Store Team Leader, 920-569-1596 1301 Brosig St. (East Side), Green Bay, WI 54311 2814 S. Oneida St. (West Side), Green Bay, WI 54304 498-0990 1660 W. Mason St. (West Side), Green Bay, WI 54303



Stocking, pricing, cleaning, helping customers at donation door, sales floor projects, customer service.

Age requirement: 16 and older

# **GREATER GREEN BAY YMCA**

Contact: Volunteer Coordinator, (920) 436-9577 235 N. Jefferson St., Green Bay, WI 54301 E-mail: volunteer@greenbayymca.org Website: www.greenbayymca.org

**Complete a volunteer application on line:** 

- Assist with child care
- Assist program teachers and coaches
- Help at Special Events

#### Age requirement: 14 and older

(Volunteers under 18 years of age require parental permission)

# **GREEN BAY AREA PUBLIC SCHOOLS**

AFTER SCHOOL PROGRAMS Contact: Stan Kocos, (920) 448-3578 (Rm. 329 DOB) E-mail: skocos@greenbay.k12.wi.us Website: www.greenbay.k12.wi.us **Site Locations: Danz Elementary School Eisenhower Elementary School Fort Howard Elementary School Franklin Middle School Howe Elementary School Jefferson Elementary School Sullivan Elementary School Keller Elementary School** Washington Middle School



After school homework help, miscellaneous educational activities working with students ages 5-12; mentoring and tutoring Age requirement: 14 and older

#### **GREEN BAY BOTANICAL GARDEN**

Contact: Anne Basten, (920) 491-3691, Ext 105 2600 Larsen Rd., Green Bay, WI 54303 E-mail: abasten@gbbg.org Website: www.gbbg.org



- Special Events: The positions available vary at each event but include greeting and directing guests, directing traffic, setting up and taking down equipment, preparing snacks, and maintaining events grounds
- Garden Maintenance: Assist with weeding, planting, raking, and other gardening duties as needed. Volunteers are needed Tuesday, Wednesday, and Thursday mornings (April - October)
- Weed & Feed: You weed (or do other garden chores) 6-7 pm. We feed dinner 7-8 pm the second Wednesday of the month June-September. Age requirement: 14 and older

# **GREEN BAY STRIKERS SOCCER CLUB (East Side)**

# **Contact: Lynn Reynolds,** P.O. Box 9001, Green Bay, WI 54308-9001 Website: www.gbstrikers.org



- Assistant coaches ٠
- Soccerfest helpers
- Interpreters

Age requirement: 15 and older **Applications accepted Anytime** 

# **HABITAT FOR HUMANITY**

Contact: Build Site – Rachel Clement, (920) 593-5785 or ReStore – Chiara Boss, (920)338-1605 P.O. Box 10263, Green Bay, WI 54307-0263 E-mail:

volunteer@greenbayhabitat.org or volunteer@restoregb.org Website: www.greenbayhabitat.org or www.restoregb.org

- Make and serve lunch to our volunteers at build sites
- Help build houses (training provided); opportunities available March (Wednesday, Thursdays, & Saturdays)
  - 14-15 years old: assist with landscaping or painting.
  - 16-17 years old: Can assist with construction on build sites but may not use power tools or work at heights above 6 feet.

We are also looking for volunteers at the Habitat ReStore:

- Merchandise prep, stock shelves, clean, price donations, customer service, warehouse
- Cashier (18+)

Age requirement: over 16 years old

#### HEAD START (GREEN BAY AREA PUBLIC SCHOOLS) Contact: Head Start Parent Center, (920) 448-7312 617 N. Irwin Ave., Green Bay, WI 54302 E-mail: <u>mmdeprey@gbaps.org</u> Website:



- Read to children from infancy to 7 years of age
- Play board games
- Help prepare food for snacks
- Help with craft projects

Age requirement: 14 and older

# **HEARTLAND HOME HEALTH CARE & HOSPICE** Contact: Amy Sadewater, (920) 336-6455

1145 W. Main Ave. Suite 205, De Pere, WI 54115 E-mail: asadewater@hcr-manorcare.com

• Assist in office with clerical tasks, filing, newsletter mailings and light office work

Age requirement: 16 and older

# HERITAGE HILL STATE HISTORICAL PARK Contact: Sue Storzer, (920) 448-5150 Ext. 103 2640 S. Webster Ave., Green Bay, WI 54301 E-mail: <u>s.storzer@heritagehillgb.org</u>

Website: www.heritagehillgb.org

- Visitor Services: Be a greeter for events, help with concessions
- Education Area:
  - Help with Special Event days, play historic games and learn historic crafts
- Maintenance & Restoration: Adopt a garden, split wood, and preservation work

Age requirement: Young people must be 14 or older to volunteer at the park without a parent.

# JUNIOR ACHIEVEMENT WI, INC, BROWN COUNTY

Contact: Laura Bilotti, (920) 336-1444 416 George St., Ste B03, De Pere, WI 54115 E-mail: lbilotti@jawis.org Website: http://wisconsin.ja.org

• Junior Achievement Business Challenge Student Participant Feb 2015 Business Challenge is a business strategy tournament that allows high school students to compete against one another as CEO's of simulated companies. Participants plan and execute each aspect of a fictional company's strategy, which includes determining a sales price, advertising, capital investment, and research and development. The students on the winning teams receive scholarships to further their education. This event also has business volunteers who act as mentors for the students.

#### **LEDGEVIEW NURSING CENTER** Contact: Douglas Hansel, (920) 336-7733 3737 Dickinson Rd., De Pere, WI 54115 E-mail: dhansel@tds.net

- Read to residents
- Provide musical entertainment
- Work on projects with residents
- Play games or bingo on the weekends Age requirement: None







- Ground work in fall (rake leaves) and rake in spring
- Assist Activity Director with parties (serve drinks and snacks)

- Puzzles and art work

Age requirement: 14 and older

# LITERACY GREEN BAY

Contact: Shelley Karnz, (920) 435-2474 Ext. 102 424 S. Monroe Ave., Green Bay, WI 54301 E-mail: skarnz@literacygreenbay.org Website: www.literacygreenbay.org

- Compile tutor training portfolios/new tutor packets/lesson packets
- Special one-day projects scheduled during spring break
- Tutor 1<sup>st</sup> 5<sup>th</sup> grade children in reading/help with homework (training is provided)
- Assist in child care room in evenings
- Other possibilities depending on volunteer's skills/length of commitment
- Excellent opportunity for someone interested in education or working with Spanish-speaking children
- See website for more information about volunteering at www.literacygreenbay.org

Age requirement: 14-18 for tutoring; any age for office work

# **MARCH OF DIMES**

Contact: Tammy DeJardin, (920) 337-9099 677 Baeten Rd. Suite L100, Green Bay, WI 54304-4868 E-mail: tdejardin@marchofdimes.com Website: www.marchofdimes.com Spanish Website: www.nacersano.org

- Office work (labeling envelopes, stuffing envelopes, sorting mailings by zip codes, place posters around in local communities)
- March for Babies Walk (April) start in January to post posters around local communities, help to recruit team captains in schools, be a team captain for your own school, be a volunteer on walk day Age requirement: None

# MASON MANOR COMMUNITY HOUSING

Contact: Nikki Aderholdt, (920) 492-3790 1424 Admiral Ct., Green Bay, WI 54303 E-mail: nikkiad@green-bay.wi.us Website: City of Green Bay / Housing / Mason Manor

• Lawn and outside maintenance (summer work) Age requirement: 14 and older

# MCCORMICK MEMORIAL HOME

Contact: Kaye VandenBranden, (920) 437-0883 or 617-2218 212 Iroquois Ave., Green Bay, WI 54301

- Outdoor walks with residents
- Pass out prizes for bingo, crafts
- Play shuffleboard with the residents
- Decorate for Halloween, Thanksgiving, Christmas, and Easter
- Sing to the residents, play music







# MOSAIC ARTS, INC.

Contact: Nicki Van Straten or Tina Quigley, (920) 435-5220 130 E. Walnut St., Suite 509, Green Bay, WI 54301 Mailing Address: P.O. Box 1344, Green Bay, WI 54305-1344 E-mail: info@mosaicartsinc.org Website: www.mosaicartsinc.org

• Help with special events such as Artstreet, ArtiGras, and Savour Green Bay Areas include: children's area, beverage booths, event set-up and more!

Age requirement: 14 and older; under 14 must be accompanied by an adult

# NATIONAL RAILROAD MUSEUM

Contact: Adam Carey, (920) 437-7623 ext. 13 2285 S. Broadway St., Green Bay, WI 54304 E-mail: acarey@nationalrrmuseum.org Website: www.nationalrailroadmuseum.org

- Special Events National Railroad Museum hosts events throughout the year that require many volunteers for various activities
- Assisting the curator place collections into the archives
  - Electronic graphics and printing for museum advertising
  - Supervising children's activities during special events
  - Museum maintenance cutting lawn, weeding flower beds, and cleaning

Age requirement: 14 and older

#### **NEVILLE PUBLIC MUSEUM**

Contact: Kirsten Smith, (920) 448-7851 210 Museum Place, Green Bay, WI 54303 E-mail: Smith\_KA@co.brown.wi.us Website: www.nevillepublicmuseum.org Student Opportunities:

- Assist with art and science related activities.
- Demonstrate hands-on history.
- Prepare art and craft supplies for programs.
- Organize and clean the Discovery Room.
  (4 PM to 5 PM. Minimum commitment of five days.)

Minimum Age: 15 years.

Students 14 and under must be accompanied by a guardian.

N.E.W. CURATIVE REHABILITATION, INC. Contact: Sarah Kramer, (920) 593-3576 2900 Curry Ln., Green Bay, WI 54311 E-mail: skramer@newcurative.org Website: www.newcurative.org

- Call bingo or be a companion during bingo
- Help serve lunch
- Assist clients in brain injury and Alzheimer programs
- Help At special events
- Literacy volunteers reading, math, computer skills Age requirement: 14 and older; varies by program



Neville

Public

Museum

of Brown County





Contact: Joleen Farah Allard, (920) 468-4289 P.O. Box 8261, Green Bay, WI 54308 E-mail: <u>info@greenbaynewcomers.com</u> Website: www.greenbaynewcomers.com

- Computer work, phone calls, folder assembly, other general office duties
- Search on-line for local events
- Maintain & update Facebook, Linkin, blog graphic design
- Some work available at home

Age requirement: 14 and older

# **OLDE MAIN STREET, INC.**

Contact: Molly Vandervest, (920) 437-5972 130 E. Walnut St. Suite 501, Green Bay, WI 54301 E-mail: molly@downtowngreenbay.com Website: www.downtowngreenbay.com

- Ongoing cleanup initiatives
- Information drops to Main Street business
- Office data entry
- Gallery Nites and Live on Main events **Age requirement:** 14 and older

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# <u>NEW COMMUNITY SHELTER, INC.</u>

Contact: Mercedes Hernandez, (920) 437-3766, Ext 111 301 Mather St., Green Bay, WI 54303 E-mail: mercedesh@newcommunityshelter.org Website: www.newcommunityshelter.org

- Serving/preparing meals for the Community Meal Program
- Help at special events
- Bingo with residents and other games
- Inventory
- General cleaning

**Age requirement:** Most jobs are any age; a few require people to be 18 or older Contact Mercedes for specifics

# NEW ZOO

**NEWCOMERS** 

Contact: Angela Kawski, (920) 434-7841, Ext. 2405 4418 Reforestation Rd., Green Bay, WI 54313 E-mail: volunteer@newzoo.org Website: www.newzoo.org

- Help with special events and special event set-ups and clean-ups
- Assist with maintaining presentable zoo environment: cleaning exhibit windows, sweeping, raking, shoveling mopping, etc.
- Help with Giraffe Stand, Discovery Carts, Zoo Watch

# Age requirement: 8 to 14 year olds must be accompanied by adult









# **ON BROADWAY, INC**

Contact: Volunteer Coordinator, (920) 437-2531 117 S. Chestnut Ave., Green Bay, WI 54303 E-mail: info@onbroadway.org Website: www.onbroadway.org

- **Event Preparation** research, shopping, copies, deliveries, etc. •
- **Day of Event** ticket taker, beverage/raffle or info booth, vendor assistant etc. •
- **Office Projects** data, filing, greet visitors, answer phones, other projects etc. •
- **Internships** – build your own learning experience!
- **Collections or Archives** help us maintain, sort and research. Help with building • inventories
- **Outdoor Decorations** plant/remove flowers, holiday lights/ornaments/signage, • seasonal décor
- **Poster Distribution** Downtown districts, Green Bay and/or surrounding areas
- **Operations/Maintenance** help with general repair, and other projects, etc. •
- **Collect Door Prizes** cold calls, mailings, pick-ups, wrap gift baskets Age requirement: 14 and older with supervision

# **ONEIDA NATION MUSEUM**

#### Contact: Sara Summers, (920) 869-6531 W892 County Road EE, De Pere, WI 54115 P.O. Box 365, Oneida, WI 54155

- Maintaining & planting gardens and yard (Seasonal)
- General office duties, computer entry, filing ٠
- Scanning photographs ٠
- Assist with tagging gift shop merchandise
- Age requirement: 16 and older

# **OUR PLACE**

#### Contact: Tracy Batal, (920) 438-7146 1501 N. Irwin Ave., Green Bay, WI 54302 E-mail: tbatal@familyservicesnew.org

- Call bingo or play board games, walk with residents
- Entertain with musical instruments, coordinate sing-a-longs
- Pass out meals
- Age requirement: 18 and older

#### PARKVIEW MANOR HEALTH AND REHAB Contact: Andrea Vlach, CTRS (920) 468-0861 2961 St. Anthony Dr., Green Bay, WI 54311

- Assist with games, crafts, and cooking
- Pop popcorn, play cards, play music or sing •
- Garden
- Taking residents out for walks (weather permitting)
- Reading and Visiting
- Manicures
- Teaching residents to play Wii
- Age requirement: 14 and older









#### • Computer work

• Load and unload trucks

E-mail: infoatpaulspantry.org Website: paulspantry.org Help take food out of coolers Sort, bag, and distribute food

PAUL'S PANTRY

- Sweep, mop, clean tables and stock shelves
- Boy Scout canned food drive in October

Contact: Angie or Mavis, (920) 433-0343 1520 Leo Frigo Way, Green Bay, WI 54302

- Monday thru Friday 7-1 p.m.; Saturday 5-1 p.m. (punctuality crucial)
- Age requirement: 14 and older

#### **RENAISSANCE ASSISTED LIVING CENTER**

#### **Contact:** Lisa Perrizo – Activity Director (920) 983-5100 250 S. Ninth St., De Pere, WI 54115

If you are looking for ways to reach out and touch someone's life, a great place to start is by being a volunteer at Renaissance Assisted Living.

As a volunteer you could be that much needed companion for someone. Along with the word "VOLUNTEERING" come many ideas and images about what it means to volunteer.

Areas:

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- Delivering mail •
- Assisting to fill out menus •
- Being a lunchtime hostess •
- Assisting the activity staff •
- Playing cards/games
- Sitting outside •
- Assisting church transportation •
- Sharing any musical talent..... the list is endless

#### **ST. VINCENT DE PAUL STORE**

Contact: Jody Kasten, (920) 435-4040, Ext. 107 920 Weise Street, Green Bay, WI 54302 You may apply online at svdpgb.org/volunteer

- Sorting and marking clothing •
- Stocking shelves and detailing store areas •
- Dock work: loading and unloading items
- Rough sorting
- Bagging at the registers

Age requirement: must be at least 13 and in 9<sup>th</sup> grade or above Closed-toed shoes and school appropriate dress are required.



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#### ST. VINCENT & MARY'S HOSPITALS Contact: Chris Kocken, CAVS – Volunteer Director, (920) 433-8561 or (920)498-4383 P.O. Box 13508, Green Bay, WI 54307-3508 E-mail <u>Chris.Kocken@HSHS.org</u> Website: www.stmgb.org or www.stvgb.org

- Child care aides Day Care only
- Information Desk
- Nursing staff aides/Re-stocking supply cabinets
- Patient escort/transport
- Students are required to volunteer 50 hours

**Age requirement:** 15 and older; 16 years old to work on the floors. *NO COURT ORDERED SERVICE HOURS ARE AVAILABLE* 

# SALVATION ARMY

Contact: Ryan Dreier, (920) 593-2375 1315 Lime Kiln Rd. Green Bay, WI 54311 E-mail: Ryan\_dreier@usc.salvationarmy.org Website: www.sagreenbay.org

www.gbkroccenter.org www.ringbells.org (seasonal)

- Noon meal program, and food pantry
- Thrift store help
- Coats for Kids-assist in sorting and distribution of donated coats (November)
- Christmas activities-including bell-ringing, food basket preparation, Giving Tree, Adopt a Family, translation, and Toys for Tots
- Grounds keeping, maintenance, and housekeeping
- Food drives
- After school activity assistant (16 and older)

Age requirement: 14 and older (opportunities for younger ages may arise)

#### SANTA MARIA NURSING HOME Contact: Cathy Rekitzke, (920) 432-5231 430 S. Clay St., Green Bay, WI 54301

- Social activities with residents: checkers, puzzles, simple card games, art projects, etc.
- Sit outside with residents (weather permitting)
- Toss beach ball, read or visit with residents

Age requirement: 16 and older. Call for interview and times.

# SOCIAL SECURITY OFFICE

# Contact: Dolores Watson, 888-862-4811 Ext. 31902 1561 Dousman St., Green Bay, WI 54303

• Mailings and other projects related to low income families or other community-based projects, miscellaneous clerical projects

Age requirement: None





Contact: Carla Lieb, (920) 497-2422 2140 Holmgren Way, Green Bay, WI 54304 E-mail: clieb@specialolympicswisconsin.org Website: www.specialolympicswisconsin.org • <u>Regional Bowling Tournament</u>

SPECIAL OLYMPICS WISCONSIN

- October 2014 (am/pm shifts) Ashwaubenon Lanes and Willow Creek Lanes 250 volunteers needed as lane helpers
- <u>Sectional Bowling Tournament</u> November 2014 (am/pm shifts) Ashwaubenon Lanes and Willow Creek Lanes 250 volunteers needed as lane helpers
- <u>District Basketball Skills Tournament</u> March 7, 2015 –(10 a.m.- 2 p.m.) Bay View Middle School in Howard 25 volunteers needed as escorts to guide athletes through the competition area, also for setup and take down
- <u>Area Athletics Tournament</u> May 2, 2015 (8 a.m.- 1 p.m.) Ashwaubenon High School Track 100 volunteers needed as escorts to guide athletes through the competition area also venue site volunteers to score or time athletes

**Age requirement:** 15 and older, under 15 should have a parent with them. Anyone under 18 will need to have a parent or guardian signature for permission to volunteer.

# UNITY – LEADERS IN HOSPICE & PALLIATIVE CARE

Contact: Kelly Lautenslager, (920) 338-1111 2366 Oak Ridge Circle, De Pere, WI 54115 E-mail: volunteer@unityhospice.org

Website: www.unityhospice.org

- General office assistance (filing, data entry, assembling packets)
- Companion visits with patients
- Meal preparation (make pre-determined meals at our hospice residence for patients)
- An application and background check is required
- An 8-hour training is also required for all volunteers
- Age requirement: 16 and older with written parental consent

#### VOLUNTEER CENTER OF BROWN COUNTY Contact: Devorah Vineburg, (920) 429-9445 984 Ninth St., Green Bay, WI 54304 E-mail: dvineburg@volunteergb.org Website: www.volunteergb.org

- Special event coordination variety of volunteer projects
- Serve your community as a youth leader to area nonprofit agencies **Age requirement:** 14 and older









# **WOODSIDE LUTHERAN HOME**

Contact: Debbie Menard, Activity Director, (920) 405-3207 1040 Pilgrim Way, Green Bay, WI 54304 E-mail: dmenard@woodsidelh.org Website: www.woodsidelh.org

- Weekly activities parties, socials, bingo, bus trips, crafts, special events, etc.
- Transport residents to activities
- Visitor takes resident outside, plays card games, work on a craft, etc.
- Help with fundraisers, bake sales, balloon sales, Easter basket sale, rummage sale
- Help set up for special events -- picnics, carnival, casino day, health spa and other events
- Saturday and Sunday afternoons activities
- Share a talent, hobby or collection
- Play games with evening groups from 6-8 pm

Age requirement: 16 and older

# **YWCA GREEN BAY-DE PERE**

Contact: Korissa Diehl, (920) 432-5581 230 S. Madison St., Green Bay, WI 54301 E-mail: kdiehl@ywcagreenbay.org Website: www.ywcagreenbay.org



- Assist in our After School Program (Monday-Friday, 3-6 pm.)
- Assist in our Child Care and Learning Center during regular business hours 6:30am-6:00pm. Work on projects, help serve meals, assist on the playground, read stories
- Assist in our "Camp Downtown" program during the summer
- Assist maintenance with sanitizing chairs and tables, mopping, vacuuming, dusting, etc.
- Women's closet- sorting through clothes, organizing and assisting women utilizing the program.

Age requirement: 16 and older

#### **INDEX BY SUBJECT**

#### ANIMALS:

- Brown County 4-H
- NEW Zoo

#### ARTS/CRAFTS/DECORATION:

- AseraCare Hospice
- Boys & Girls Clubs
- Encompass Early Education & Care
- Greater Green Bay YMCA
- Head Start
- Ledgeview Nursing Center
- McCormick Memorial Home
- Mosaic Arts Inc.
- Neville Public Museum
- Parkview Manor
- Santa Maria Nursing Home
- Woodside Lutheran Home

#### **BOOKS/READING:**

- Ashwaubenon Public Library
- Heartland Home Health Care & Hospice
- Ledgeview Nursing Center
- Parkview Manor

#### **CAMP COUNSELOR:**

Brown County 4-H

#### **CHILD CARE:**

- Cerebral Palsy, Inc.
- Freedom House
- Golden House
- Greater Green Bay YMCA
- Literacy Green Bay
- National Railroad Museum
- St. Vincent & St. Mary's Hospitals
- YWCA Green Bay De Pere

#### **CHILDREN:**

- Ashwaubenon Public Library
- ASPIRO
- Big Brothers Big Sisters of Northeast WI
- Boys & Girls Clubs
- Brown County 4-H
- Encompass Early Education & Care
- Freedom House
- Greater Green Bay YMCA
- Green Bay Public Schools After School Prog.
- Head Start GBAPS
- Literacy Green Bay
- Neville Public Museum
- St. Vincent & Mary's Hospitals
- YWCA Green Bay De Pere

#### **CLEANING:**

- Altrusa House
- Encompass Early Education & Care
- Freedom House
- Paul's Pantry

#### **CLERICAL:**

- American Cancer Society
- American Red Cross, Lakeland Chptr.
- Arthritis Foundation-Green Bay
- Aseracare Hospice
- Bellin Health Systems
- Cerebral Palsy, Inc.
- Downtown Green Bay Inc.
- Encompass Early Education & Care
- Family & Childcare Resources of N.E.W.
- Freedom House
- Golden House
- Greater Green Bay YMCA
- Habitat for Humanity
- Heartland Home Health Care & Hospice
- Junior Achievement of Brown County
- Newcomers
- March of Dimes
- McCormick Memorial Home
- Olde Main Street Inc.
- On Broadway Inc.
- Oneida Nation Museum
- Paul's Pantry
- Social Security Office
- St. Vincent & St. Mary's Hospitals
- Unity Leaders in Hospice & Palliative Care

#### **CLOTHING:**

- Goodwill Industries NCW
- Salvation Army

#### **COACHING:**

Green Bay Strikers Soccer Club

#### **COMPUTERS:**

- Boys & Girls Clubs
- Paul's Pantry

#### **COOKING/BAKING:**

- Altrusa House
- Brown County Human Services

# **DISTRIBUTION:**

- Brown County Human Services
- Newcomers
- Olde Main Street Inc.
- Paul's Pantry

#### **EDUCATION:**

- AIDS Resource Center of Wisconsin
- Ashwaubenon Public Library
- Big Brothers Big Sisters of Northeast WI
- Boys & Girls Clubs
- GBAPS After School Program
- Head Start Green Bay Public Schools
- Heritage Hill State Historical Park
- Literacy Green Bay
- N.E.W. Curative Rehabilitation Inc.
- NEW Zoo

#### **ELECTIONS:**

• City of Green Bay

#### **ENVIRONMENT:**

- Downtown Green Bay Inc.
- Olde Main Street Inc.

#### **EVENT ORGANIZATION:**

- AIDS Resource Center of Wisconsin
- Center for Childhood Safety
- March of Dimes
- N.E.W. Curative Rehabilitation, Inc.
- Volunteer Center of Brown County
- Woodside Lutheran Home

# **EVENT PARTICIPATION:**

- AIDS Resource Center of Wisconsin
- American Legion Post #11
- American Red Cross, Lakeland Chapter
- Arthritis Foundation-Green Bay
- Center for Childhood Safety
- Downtown Green Bay, Inc.
- Green Bay Botanical Garden
- Heritage Hill State Historical Park
- March of Dimes
- NEW Community Shelter Inc.
- N.E.W. Curative Rehabilitation Inc.
- NEW Zoo
- On Broadway, Inc.
- Oneida Nation Museum
- Salvation Army
- Special Olympics Wisconsin
- Woodside Lutheran Home

#### **FITNESS:**

- ASPIRO
- Bellin Health Systems

#### FOOD PREPARATION DISTRIBUTION:

- Green Bay Botanical Garden
- NEW Community Shelter, Inc.
- Parkview Manor
- Paul's Pantry
- Salvation Army

# **FUNDRAISING:**

• Cerebral Palsy, Inc.

# GAMES:

- Aseracare Hospice
- ASPIRO
- Big Brothers Big Sisters of Northeast WI
- Greater Green Bay YMCA
- Head Start Green Bay Public Schools
- Heartland Home Health Care & Hospice
- Ledgeview Nursing Center
- McCormick Memorial Home
- NEW Community Shelter
- N.E.W. Curative Rehabilitation Inc.
- Our Place
- Parkview Manor
- Renaissance Assisted Living Center
- Santa Maria Nursing Home
- Woodside Lutheran Home

#### **GARDENING/LANDSCAPING:**

- Green Bay Botanical Garden
- Heritage Hill State Historical Park
- Mason Manor Elderly Housing
- Oneida Nation Museum
- Unity-Leaders in Hospice & Palliative Care

#### **HEALTH CARE:**

- American Red Cross, Lakeland Chapter
- Aurora Bay Care Medical Center
- Bellin Health Systems
- N.E.W. Curative Rehabilitation Inc.
- St. Vincent & Mary's Hospitals

#### **HISTORY:**

 Brown County Historical Society – Hazelwood Historical House

#### **MAINTENANCE:**

- Encompass Early Education & Care
- Habitat for Humanity
- Salvation Army

# **MENTORING:**

- ASPIRO
- Big Brothers Big Sisters of Northeast WI
- Boys & Girls Clubs
- Greater Green Bay YMCA
- Green Bay Public Schools After School
- Head Start Green Bay Public Schools
- Literacy Green Bay

# **MUSEUM:**

- Brown County Historical Society Hazelwood Historical House
- National Railroad Museum
- Neville Public Museum
- Oneida Nation Museum

# **MUSIC:**

- Ledgeview Nursing Center
- McCormick Memorial Home
- Our Place
- Parkview Manor

# **ORGANIZATION:**

Einstein Project

# **OUTDOORS:**

- Bay Beach Wildlife Sanctuary
- Habitat for Humanity

# **OUTDOOR MAINTENANCE:**

- Bay Beach Wildlife Sanctuary
- Brown County Historical Society Hazelwood Historical House
- Freedom House
- Golden House
- Habitat for Humanity
- Heritage Hill State Historical Park
- Mason Manor Elderly Housing
- McCormick Memorial Home
- National Railroad Museum
- NEW Community Shelter Inc.
- Unity Leaders in Hospice & Palliative Care

# PARADES:

Downtown Green Bay Inc.

# PERSONAL RELATIONSHIPS:

- Altrusa House
- Aseracare Hospice
- ASPIRO
- Ledgeview Nursing Center
- McCormick Memorial Home
- N.E.W. Curative Rehabilitation Inc.
- Our Place
- Parkview Manor
- Renaissance Assisted Living Center
- Santa Maria Nursing Home
- Unity-Leaders in Hospice & Palliative Care
- Woodside Lutheran Home

# POLITICS:

City of Green Bay

# POOL:

• YWCA Green Bay – DePere

# **RETAIL:**

- Goodwill Industries NCW
- National Railroad Museum
- NEW Zoo
- St. Vincent De Paul Store
- Salvation Army

# SAFETY:

- Center for Childhood Safety
- St. Vincent & St. Mary's Hospitals

# **SCIENCE:**

Einstein Project

# **SPORTS:**

- ASPIRO
- Big Brothers Big Sisters of Northeast WI
- Boys & Girls Clubs
- Downtown Green Bay Inc.
- Greater Green Bay YMCA
- Green Bay Strikers Soccer Club
- Special Olympics Wisconsin

# **SUMMER CAMP:**

Brown County 4-H

# **THEATER:**

McCormick Memorial Home

# **TOUR GUIDE:**

NEW Zoo

#### TRANSLATORS/INTERPRETERS:

- Family & Child Care Resources of N.E.W.
- Green Bay Strikers Soccer Club
- Literacy Green Bay

# **TRANSPORTATION:**

- American Red Cross, Lakeland Chapter
- Woodside Lutheran Home





Teaching & Learning Office P O BOX 23387 Green Bay, WI 54305 (920) 448-2156

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